



4TH ANNUAL
DESIGNATED **P**ILOT **E**XAMINERS
SYMPOSIUM



NOVEMBER 12-14
DALLAS, TEXAS

DALLAS/FORT WORTH AIRPORT MARRIOTT

CULMINATING WITH OPTIONAL DPE- ONLY
FAA CURRENCY COURSE ON DAY 3

HEAR **AND** **GET HEARD**

an important event for every DPE
and the flight training community



4TH ANNUAL DESIGNATED PILOT EXAMINERS SYMPOSIUM

A DON'T-MISS EVENT FOR EVERY DPE AND DPE IN THE MAKING

FSANA is hosting its fourth DPE get-together this fall in Dallas, Texas, on Wednesday through Friday, November 12, 13, and 14. FSANA is hosting Day 1 and Day 2 activities and the FAA is in charge of an in-person DPE currency training course on Day 3 of the Symposium that will meet 24-month DPE currency requirements that are otherwise completed in an online training session. Separate registration is required for Day 3.

Day 1 and Day 2 sessions are focused directly on how DPEs do their jobs, how they integrate and work with flight training providers, and some of the challenges they encounter in the work they do.

The expanded Symposium is two-prong: first, to make each yearly event, an in-person opportunity to share information. Second, to allow DPE attendees to meet their every-

other-year training requirements from the FAA for examiner currency.

DPEs, flight school operators, chief flight instructors and anyone serious about becoming a DPE this annual event is for you. The goal of the symposium continues to be an effort to bring DPEs together to help standardization, help individuals who might be interested in becoming DPEs learn more about the process and potential, and bring FAA staff together with attendees to share information about FAA efforts, DPE practices, and currency.

**To register for Day 1/Day 2,
use the fillable form at the
end of this piece or do it
securely online at fsana.com.
Add Day 3 by following
instructions on page 4.**

P R O G R A M

Detailed session descriptions pages 9-10. Times and sessions subject to change.

DAY 1 WEDNESDAY, NOVEMBER 12

- 8:00 Registration Opens
- 8:30 Welcome and Opening Remarks
- 9:00 **FAA Designee Program Update**
- 10:00 **Airman Practical Testing Programs Update**
- 11:00 **What MOSAIC Means for DPEs**
- Noon Lunch
- 1:30 **Managing Applicant Scheduling and Practical Test Demand**
- 2:30 Break
- 3:00 **8000.95 and 8900.1 Content of Which a DPE Needs to Be Aware**
- 4:00 Concurrent sessions:
 - Plans of Action Development and Management**
 - How to Become a DPE**
- 5:00 Adjourn
- 5:30 Reception and Dinner

DAY 2 THURSDAY, NOVEMBER 13

- 8:00 Registration Opens
- 8:30 **IACRA and DMS Best Practices, Tips & Tricks**
- 10:30 Break
- 11:00 **Documenting Checkrides: Proper Disapproval Notice Practices**
- Noon Lunch
- 1:45 **Working with Training Providers to Best Develop Understanding of What It Takes to Deliver a Good Quality Applicant**
- 3:00 **Standardization Discrepancies in the Practical Testing Landscape**
- 4:00 **When the DPE and/or the Applicant Aren't Happy with How the Practical Test Went**
- 5:00 Adjourn

Program continued next page

DAY 3

FRIDAY, NOVEMBER 14

DPE CURRENCY TRAINING COURSE

On Day 3, the FAA is offering something many senior DPEs remember – a live, in-person DPE recurrent session. This is an in-person RDPE offering held for the first time by the FAA at the Annual DPE Symposium that will count for a DPE's two-year recurrent requirements. If you are a DPE looking to reset your currency, plan to attend this session for a rare chance to complete your currency in-person, where you can talk directly with FAA staff and fellow DPEs, and not sit through a day-long Zoom session. A separate registration with the FAA is required in order to attend.

8:30 **FAA DPE Recurrent Session**

Noon Lunch on your own

1:00 **FAA DPE Recurrent Session**, continues

5:00 **End of Course test** – You must take the End of Course test in order to receive credit for this course.

FAA COURSE REGISTRATION INSTRUCTIONS

To register for the in-person DPE recurrent course, you will need to log into DMS as a DPE. Once logged in, go to the training option and select the recurrent DPE training sections in which there is an offering for a session in Irving, Texas. Or just follow the link below. This course will count for your 2-year DPE recurrent training.

REGISTER: <https://designee.faa.gov/courseoffering/443/186>

The course offering number is: AFS-474838-2025-018



SESSION DESCRIPTIONS

FAA Designee Program Update

FAA staff will provide an update on the current status of the FAA Designated Pilot Examiner program. Topics include metrics of DPE activity from a national perspective, changes in training, designation, deployment and training of DPEs, and expectations of potential changes that might be coming. Discussion of the effect of and process of national office transition will be included.

Airman Practical Testing Programs Update

FAA staff will discuss upcoming changes expected in the airman testing and certification sector. This will be an opportunity to discuss any recent or coming regulatory changes coming that might affect the administration of practical tests. It will also highlight how some of the changes affect DPE sourcing material for testing and reviewing applicant performance for future testing such as the knowledge test report.

What MOSAIC Means for DPEs

A review of changes from MOSAIC regulatory changes and how it affects pilot training, what pilots can do, and how DPEs do their jobs. Many changes have taken place that will be relevant to DPEs testing private pilots and CFIs, and how applicants are able to be eligible for practical tests. The session will review these and allow discussion about how DPEs will and are implementing the changes.

Managing Applicant Scheduling and Practical Test Demand

Focusing on current pressures in the practical testing landscape, the session will lead a discussion how the demand is affecting DPE scheduling, best and worst practices being employed, and tools a DPE may be able to

utilize to help best maximize their scheduling efforts. Discussion will include topics of how to handle unprepared applicants and poorly performing flight training providers.

8000.95 and 8900.1 Content of Which a DPE Needs to Be Aware

A summary of changes of the past couple years of content in the 8000.95 and 8900.1 documents that a DPE needs to be aware of to stay in compliance, do the job properly, and best work with the FAA. There are critical parts of these documents that commonly get overlooked, changes that have happened, and confusion in some circles about what compliance needs to be met. Some presentation material will be given and an open discussion will be had to address questions and concerns.

Plans of Action Development and Management [Concurrent session]

A session focused on structure, content, and development of plans of action, it will be lead by senior DPEs who have been building plans of action for many years and for multiple types of practical tests. While there is no one right way to build your own plan of action, sharing individual practices can help fellow DPEs more effectively and efficiently build their own plans of action for tests. The session will share source materials, build structures, and practices for management and retention of a DPEs own plans of action.

How to Become a DPE [Concurrent session]

This session will be dedicated to the requirements to become a DPE and the overall selection and deployment process. It will be lead by senior DPEs and DPEs who have recently been through the process. The goal of this session will be to educate interested parties about the process of becoming a DPE.

continued next page

SESSION DESCRIPTIONS

continued

IACRA and DMS Best Practices, Tips & Tricks

A hands on approach to working in the DMS and IACRA systems, discussion will relate to how DPEs can best manage their work in these systems to be compliant and efficient. DPEs and FAA staff will provide content in this session to help provide good information that will properly document a test activity.

Documenting Checkrides: Proper Disapproval Notice Practices

About best practices of creating notices of disapproval, how to make sure a DPE can document missed areas so another DPE would be able to complete the re-test, how not to add in inappropriate material that could show up in an applicants PRIA, and how to make sure it is clear to the applicant and their CFI can clearly understand the areas that were unsatisfactory and need to be retested and what is left to be tested.

Working with Training Providers to Best Develop Understanding of What It Takes to Deliver a Good Quality Applicant

Working with flight training providers is an important part of providing testing services. DPEs and flight training providers will lead a discussion in this panel about how they can best work together to maximize testing volume allowance while also ensuring positive and compliant testing experiences.

Standardization Discrepancies in the Practical Testing Landscape

An opportunity for DPEs to discuss any discrepancies that are rumored to be out in the testing landscape, this session will talk frankly about the details of test provision. Topics of how many landings must be completed on particular tests, what instrument

approaches may be used to satisfy ACS/PTS requirements, and how to best sequence test flows to incorporate all required tasks will be discussed. Each test is a little bit different, and this will be an opportunity for attendees to ensure the tests are include of all required tasks and work together to best understand requirements. It will be an opportunity to address any “localized” interpretations that may be perceived from local managing of-fices that may differ from other testing areas.

When the DPE and/or the Applicant Aren't Happy with How the Practical Test Went

The session will discuss how to handle when things go badly. What happens when the applicant is mad because they failed, doesn't understand why they got a disapproval, wants their money back, threatens the DPE, spreads things on social media, and much more. The DPE is there to do a job, many applicants think they are there just to give them a certificate they paid for and fail to understand that testing is the purpose. The discussion will also discuss what might be options for the DPE to document this, and when an applicant should actually file a complaint. Not all DPEs do it perfect every time, and it is important for you to know how to handle it if you don't think you did something correct also. The session will use real world examples on both sides where things went wrong that we can all learn from.

FAA COURSE DESCRIPTION

DPE Currency Training Course

This is an in-person RDPE course offered by the FAA at the DPE Symposium that will count for your 2-year DPE recurrent training. You must take the End of Course test in order to receive course credit. A separate registration with the FAA is required in order to attend; follow instructions on page 4.



EVENT LOCATION

DALLAS/FORT WORTH AIRPORT MARRIOTT

8440 Freeport Parkway
Irving, TX 75063
Main (non-reservation) 972-929-8800

FSANA is pleased to host this year's DPE Symposium at the Dallas/Fort Worth Airport Marriott. The newly renovated Irving, Texas, hotel at DFW airport is just a short drive from premier shopping, dining, and entertainment at Grapevine Mills Mall, Southlake Town Square and Downtown Dallas. Located next door to DFW International Airport, the hotel provides complimentary shuttle service to and from the transportation hub.

Amenities include:

- Texas-sized guest rooms
- Free WiFi
- Restaurant and lounge on-site
- Business center
- Indoor and outdoor pool
- Fitness center
- Whirlpool
- Onsite parking (fee: \$24.99 daily)

ROOM RESERVATIONS

For FSANA symposium dates November 12-14, 2025, book by October 28 to receive a special Symposium attendee accommodation nightly rate of \$189.00 single/double plus tax. After this date rates may be higher or rooms may be unavailable.

Book online: Type this URL or use the hotel link found on the www.fsana.com event pages. <https://www.marriott.com/event-reservations/reservation-link.mi?id=1757100584997&key=GRP&app=resvlink>

Or book by phone: **1-800-228-9290**

Group name:

4th Annual DPE Symposium Nov2025

TRANSPORTATION FROM AIRPORT TO HOTEL

A convenient complimentary airport shuttle is available between the Marriott and DFW International Airport.

Taxi, Uber, and rental car services are available.



WHAT PREVIOUS ATTENDEES HAVE TO SAY

“ Being a DPE who has been doing this for nearly 20 years, I know there is always more to learn. The FSANA DPE Symposium is the best opportunity for DPEs to get together and share what they know and make us all better at our jobs. It is also a unique opportunity to meet with senior FAA staff who work with DPEs. I wouldn't miss this event.”

–**JASON BLAIR, DPE**

“ As an FAA Designated Pilot Examiner, I have attended the previous DPE Symposiums conducted by FSANA. Attending the event has provided me with an abundance of information that I would have not learned about if I were not there in person. The professional programs are informative and the one-on-one conversations when not in session are excellent. DPE network building with fellow attendees, from all over the country, continuously helps me refine my exams and exam practices to provide optimal stakeholder service. I highly recommend that all DPEs and future DPEs attend this Symposium.”

–**PETER REDDAN, DPE**
VAPOR GLOBAL AVIATION

“ As a flight school operator, it has been very valuable to attend the DPE Symposium in person and interact with so many DPEs and the FAA. The interaction with DPEs from across the United States has helped our school and our customers. Flight school operators should send at least one person to this event every year. Attending the DPE Symposium has provided added insights that we would not have gotten to experience otherwise.”

–**JIM WHITE, General Manager**
ARIZONA AERO-TECH

“ Each time I attend the DPE Symposium, I gain a broad range of operational insights that enhance my ability to serve both the FAA and my test applicants. The event offers numerous learning opportunities, and the professional connections made there are incredibly valuable.

“Serving as a Designated Pilot Examiner is a rewarding way to support aspiring pilots – whether their goals involve recreational flying, business aviation, or pursuing a professional aviation career. Attending the Symposium in person has played a key role in helping me grow and improve in this important role.”

–**KENNETH RAMOS, DPE**
FLIGHT GEAR AVIATION



MEMBERSHIP REWARDS

FSANA has assumed an active roll in the DPE community. This Symposium is just one of many ways FSANA has entered your arena. All DPEs and future DPEs are invited to join FSANA. **Your FSANA membership saves you \$200 off symposium registration.** Sounds crazy, but that's greater than your FSANA membership annual dues! DPEs can join for just \$150 annually, one of our lowest membership rates. Join at www.fsana.com.

CONTACT US

For help with registration, contact the Flight School Association of North America

by phone: 610-791-4359

by email: info@fsana.com

www.fsana.com

SERVING THE FLIGHT TRAINING INDUSTRY

Established in 2009, the **Flight School Association of North America** is a membership-oriented association with a mission of increasing the pilot population by engaging passion-driven people at an early age. Its membership includes flight schools, firms that provide products or services to the flight training or aviation industry, supporting partners, and individuals. Its inventive aero programs are just one of many ways FSANA helps both new and existing flight schools grow their business. New members welcome; join at fsana.com.



INSTRUCTIONS

Copy this form and fill out STEP 1 for each additional person. Send all forms together.



FOR HELP WITH REGISTRATION CONTACT FSANA

by phone: 610-791-4359
by email: info@fsana.com

ATTENTION NON-MEMBERS, SAVE BY JOINING

Join or renew now. FSANA membership in the DPE category is set at only \$150. Other membership categories vary. DPEs, do the math – the savings pays for membership! Join at fsana.com.



STEP 1: COMPLETE YOUR PROFILE

Full name _____
First Last

First name or nickname for badge _____ Title/Position _____

Organization _____
Your organization's name will appear this way.

Address _____

City _____ State/Province _____

Zip/Postal Code _____ Country _____

Telephone (_____) _____ Fax (_____) _____

Email _____

Arrival date _____ time _____ Departure date _____ time _____

(Needed to estimate attendance at meals and functions)

- ☐ I have special dietary restrictions or other special needs that I will phone or email you about.
☐ I am a current FSANA member.

STEP 2: PAYMENT

Check one: **Regular Rate** (after Oct 17, 2025) **On Site Rate** (Nov 12-13, 2025)

General ☐ \$995. pp ☐ \$1,145. pp

FSANA Member ☐ \$795. pp ☐ \$ 945. pp

Number of persons: ☐ one ☐ other # _____

TOTAL PAYMENT \$ _____

☐ Check enclosed payable in U.S. dollars to: **FSANA**

   # _____ - _____ - _____ - _____

Name as it appears on card _____

Expiration date _____ / _____

Card security code # _____

REFUND POLICY

Cancel October 18-31
receive registration fee less \$100.

Cancel after October 31
no refunds will be given.

EVENT BASICS

Event: 4th Annual DPE Symposium

Date: November 12-13, 2025

Presenter: FSANA

Contact:

by phone: 610-791-4359

by email: info@fsana.com

Location:

Dallas/Fort Worth Airport Marriott

8440 Freeport Parkway

Irving, TX 75063

Hotel phone: 972-929-8800

STEP 3: FOUR WAYS TO REGISTER

Online: **fsana.com** (this form is not required)

Fax form(s) to: **610-797-8238**

Email form(s) to: **info@fsana.com**

Mail form(s) and remittance to: **FSANA / 3111 ARCADIA AVE / ALLENTOWN PA 18103**